

# Academic Regulations

By accepting admission, the student assumes responsibility for knowing and complying with the regulations and procedures set forth by the University.

## University Requirements for all Baccalaureates

The Board of Trustees awards the degrees of Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Music, Bachelor of Science and Bachelor of General Studies to students who have completed the degree requirements of a school or college. Students can find their degree requirements in the section of the *Catalog* devoted to their school or college.

**Required Credits.** The University requires all students to complete at least 120 credits toward the degree. Some schools require more than 120 degree credits for graduation.

**Required GPA.** The University requires that all students have a cumulative grade point average (GPA) of at least 2.0 at the time of graduation. However, some of the schools and colleges require higher averages. Students should refer to their school or college requirements to determine the minimum cumulative GPA required.

**Residence Requirement.** The University requires that all students complete the last two semesters of their work at the University of Connecticut, but the school or college may require the student to complete more work at the University. Waivers require the permission of the department head, the academic dean and the Vice Provost for Undergraduate Education.

Credits earned "in residence" include all University of Connecticut credits, without regard to the campus or where the student lives. Whereas credits from other institutions may count toward the degree, graduating students must have earned at least 30 degree credits in residence.

Students may not take courses from other institutions during the last two semesters unless: 1) they have completed acceptable academic work in the armed services (the Transfer Admissions Office must receive the transcript within two years of the student's discharge); 2) in the judgment of the department head, academic dean and Provost, work at another institution will enrich their program; 3) personal reasons compel them to leave the University for all or part of the final year (they must have permission to take courses elsewhere from the department head, academic dean and Vice Provost for Undergraduate Education).

Students wanting to transfer credits from another school in the final two years should discuss their plans with their advisor. They should note the residence requirements in their school or college and get permission in advance from any others who may be involved in the transfer.

## General Education Requirements

The University Senate enacted these requirements to ensure that all University of Connecticut undergraduate students become articulate and acquire intellectual breadth and versatility, critical judgment, moral sensitivity, awareness of their era and society, consciousness of the diversity of human culture and experience, and a working understanding of the processes by which they can continue to acquire and use knowledge. It is vital to the accomplishment of the University's mission that a balance between professional and general education be established and maintained in which each is complementary to and compatible with the other.

Every student must meet a set of core requirements to earn a baccalaureate degree, though some schools and colleges may add to the requirements listed here. To avoid delaying the progress of their degree, students should always consult the requirements listed for their particular school or college before registering. The school or college may refer the student to these Academic Regulations when the requirements and choices duplicate those listed here.

## Content Areas

There are four Content Areas:

One – Arts and Humanities. Six credits.

Two – Social Sciences. Six credits.

Three – Science and Technology. Six to seven credits.

Four – Diversity and Multiculturalism. Six credits.

The courses in Content Areas One, Two, and Three must be taken in six different academic units. Content Area courses may be counted toward the major.

Normally, the six credits required as a minimum for each Content Area will be met by two three-credit courses. However, in Content Area One, one-credit performance courses may be included. Students may use no more than three credits of such courses to meet the requirement.

In Content Area Three, one of the courses must be a laboratory course of four or more credits. However, this laboratory requirement is waived for students who have passed a hands-on laboratory science course in the biological and/or physical sciences.

In Content Area Four, at least three credits shall address issues of diversity and/or multiculturalism outside of the United States (International courses).

One, and only one, Content Area Four course may also serve as a Content Area One, Content Area Two, or Content Area Three requirement.

### Content Area One - Arts and Humanities

Arts and Humanities courses provide a broad vision of artistic and humanist themes. These courses enable students themselves to study and understand the artistic, cultural and historical processes of humanity. They encourage students to explore their own traditions and their places within the larger world so that they, as informed citizens, may participate more fully in the rich diversity of human languages and cultures.

AASI	201	Introduction to Asian American Studies
AASI/HIST	268	Japanese Americans and World War II
ANTH	269	World Religions
ART	135	Art Appreciation
ARTH	137	Introduction to Art History I
ARTH	138	Introduction to Art History II
ARTH	191	Introduction to Architecture
CAMS	101	Greek Civilization
CAMS	102	Roman Civilization
CAMS	103	Classical Mythology
CLCS	102	Classics of World Literature II
DRAM	101	Introduction to the Theatre
DRAM	110	Introduction to Film
ECON	201/W	Economic History of Europe
ECON	203/W	Economic History of America
ENGL	112/W	Classical and Medieval Western Literature
ENGL	113/W	Renaissance and Modern Western Literature
ENGL	127/W	Major Works of English and American Literature
ENGL	130	Introduction to Shakespeare
ENGL	205	British Literature I
ENGL	206	British Literature II
ENGL	210	Poetry
ENGL	216	The Short Story
ENGL	219	Drama
FINA	183	Afrocentric Perspectives in the Arts
FREN	171	French Cinema
FREN	184	Literatures and Cultures of the Postcolonial Francophone World
FREN	196	Magicians, Witches, Wizards: Parallel Beliefs and Popular Culture in France
FREN	210	French Art and Civilization
FREN	211	Contemporary France
FREN	218	Francophone Studies
FREN	224	Issues in Cultural Studies, the Media, and the Social Sciences
FREN	230	The Middle Ages: Myths and Legends
FREN	234	Romanticism, Realism, Fin de Siecle: 19th-Century Literature
FREN	235	French Modernity
FREN	261W	From the Holy Grail to the Revolution: Introduction to Literature
FREN	262W	From the Romantics to the Moderns: Introduction to Literature
FREN	267W	Grammar and Culture
FREN	268W	Grammar and Composition
FREN	270W	French Literature and Civilization in English
GEOG/URBN	130	The City in the Western Tradition
GERM	140W	German Literature in English
GERM	169	Contemporary Germany in Europe
GERM	171	The German Film
GERM	251	German Culture and Civilization

GERM	252W	Studies in Early German Literature
GERM	253W	Studies in German Literature Around 1800
GERM	254W	Studies in 19th Century German Literature
GERM	255W	Studies in 20th Century Literature
GERM	258	Germans in Africa, Blacks in German-Speaking Countries. Colonial and Postcolonial Perspectives
GERM	281W	German Film and Culture
GERM	284W	German Film in Cross-Cultural Perspective
HEB/JUDS	103	Literature and Civilization of the Jewish People
HIST	100	Western Traditions Before 1500
HIST	101	Modern Western Traditions
HIST	106	The Roots of Traditional Asia
HIST	108	Modern World History
HIST	121	Women in History
HIST	131/W	United States History to 1877
HIST	132/W	United States History Since 1877
HIST	205	The Modern Middle East from 1700 to the Present
HIST/SCI	206	History of Science
INTD	294	The Bible
ILCS	101	The Italian Renaissance
ILCS	149	Cinema and Society in Contemporary Italy
ILCS	158	Italian American Experience in Literature and Film
ILCS	160	Culture of Fascist Italy
ILCS	255W	Dante's Divine Comedy In English Translation
ILCS	258/W	Cinematic Representations of Italian Americans
ILCS	260W	Italian Cinema
LING	101	Language and Mind
MUSI	190	Non-Western Music
MUSI	191	Music Appreciation
PHIL	101	Problems of Philosophy
PHIL	102	Philosophy and Logic
PHIL	103	Philosophical Classics
PHIL	104	Philosophy and Social Ethics
PHIL	105/W	Philosophy and Religion
PHIL	106	Non-Western and Comparative Philosophy
PHIL	107	Philosophy and Gender
PHIL	175	Ethical Issues in Health Care
PHIL	185W	Philosophy and Literature
POLS	106	Introduction to Political Theory
SPAN	187	Major Works of Hispanic Literature in Translation
SPAN	188	Christians, Muslims and Jews in Medieval Spain
SPAN	250	Film in Spain and Latin America
SPAN	282	Literature of Crisis in Modern Spain
WS	104	Feminisms and the Arts

**Content Area Two - Social Sciences**

The social sciences examine how individuals, groups, institutions, and societies behave and influence one another and the natural environment. Courses in this group enable students to analyze and understand interactions of the numerous social factors that influence behavior at the individual, cultural, societal, national, or international level. They use the methods and theories of social science inquiry to develop critical thought about current social issues and problems.

ANTH	100/W	Other People's Worlds
ARE	110	Population, Food and the Environment
ARE	150	Principles of Agricultural and Resource Economics
COMM	100	The Process of Communication
CDIS	150	Introduction to Communication Disorders
ECON	101	Essentials of Economics
ECON	102	Principles of Economics
ECON	108	Game Theory in the Natural and Social Sciences
ECON	111	Principles of Macroeconomics
ECON	112	Principles of Microeconomics
GEOG	104	Introduction to Geography
GEOG	160	World Regional Geography
GEOG	165	Globalization
GEOG	200	Economic Geography
HDFS	180	Close Relationships Across the Lifespan
HDFS	190	Individual and Family Development
LING	102	Language and Environment
LING	103	The Diversity of Languages
LING	244W	Language and Culture

POLS	121/W	Introduction to Comparative Politics
POLS	125	Introduction to Human Rights
POLS	132/W	Introduction to International Relations
POLS	143	Introduction to Non-Western Politics
POLS	173/W	Introduction to the American Political Processes
PSYC	133	General Psychology II
PSYC	135	General Psychology II (Enhanced)
SOCI	107/W	Introduction to Sociology
SOCI	115/W	Social Problems
SOCI	125/W	Race, Class and Gender
WS	105	Gender in Everyday Life
WS	124	Gender in a Global Perspective

**Content Area Three - Science and Technology**

These courses acquaint students with scientific thought, observation, experimentation, and formal hypothesis testing, and enable students to consider the impact that developments in science and technology have on the nature and quality of life. Knowledge of the basic vocabulary of science and technology is a prerequisite for informed assessments of the physical universe and of technological developments.

ANSC/NUSC	160	The Science of Food
CHEM	101	Chemistry for an Informed Electorate
ECE	100	A Survey of Modern Electronic Technology
GEOG	205	Introduction to Physical Geography
GEOG	103	Earth and Life through Time*
GEOG	111	Age of the Dinosaurs
MARN	135	The Sea Around Us
MARN	170	Introduction to Oceanography
NRME	100	Environmental Science
NUSC	165	Fundamentals of Nutrition
PHAR	100	Drugs: Actions and Impact on Health and Safety
PHAR	150	Toxic Chemicals and Health
PHYS	103Q	Physics of the Environment
PHYS	154Q	Introductory Astronomy
PLSC	150	Agricultural Technology and Society
PSYC	132	General Psychology I
SCI	103	Geoscience through American Studies

**Content Area 3 - Laboratory Courses**

BIOL	102	Foundations of Biology
BIOL	103	The Biology of Human Health and Disease
BIOL	107	Principles of Biology
BIOL	108	Principles of Biology
BIOL	110	Introduction to Botany
CHEM	122	Chemical Principles and Applications
CHEM	124Q	Fundamentals of General Chemistry I
CHEM	127Q	General Chemistry
CHEM	128Q	General Chemistry
CHEM	129Q	Honors General Chemistry
CHEM	130Q	Honors General Chemistry
CHEM	137Q	Enhanced General Chemistry
CHEM	138Q	Enhanced General Chemistry
GEOG	105	Earth and Life through Time with Laboratory
GEOG	107	Earth and Life through Time Laboratory
MARN	171	Introduction to Oceanography with Laboratory
PHYS	101Q	Elements of Physics
PHYS	104Q	Physics of the Environment with Laboratory
PHYS	107Q	Physics of Music
PHYS	121	General Physics
PHYS	122Q	General Physics
PHYS	131	General Physics with Calculus
PHYS	132Q	General Physics with Calculus
PHYS	140Q	Introduction to Modern Physics
PHYS	141Q	Fundamentals of Physics I
PHYS	142Q	Fundamentals of Physics II
PHYS	151Q	Physics for Engineers I
PHYS	152Q	Physics for Engineers II
PHYS	155Q	Introductory Astronomy with Laboratory

\*May be converted to fulfill the laboratory requirement by successful completion of GEOL 107

**Content Area Four - Diversity and Multiculturalism**

In this interconnected global community, individuals of any profession need to be able to understand, appreciate, and function in cultures other than their own. Diversity and multiculturalism in the university curriculum contribute to this essential aspect of education by bringing to the fore the historical truths about different cultural perspectives, especially those of groups that traditionally have been under-represented. These groups might be characterized by such features as race, ethnicity, gender, sexual identities, political systems, or religious traditions, or by persons with disabilities. By studying the ideas, history, values, and creative expressions of diverse groups, students gain appreciation for differences as well as commonalities among people.

AASI	201	Introduction to Asian American Studies
AASI/HIST	268	Japanese Americans and World War II
AASI/SOCI	221	Sociological Perspectives on Asian American Women
ANTH	215	Migration
COMM 233/PRLS	264/WS 260	Latinas and Media
CDIS	150	Introduction to Communication Disorders
DRAM	230	Women in Theatre
DRAM	231/W	African- American Theatre
ENGL 261/PRLS	232	Latino/a Literature
ENGL	269	Introduction to LGBT Literature
ENGL	277W	Black American Writers
ENGL	278/W	Ethnic Literatures of the United States
FINA	183	Afrocentric Perspectives in the Arts
HEB/JUDS	103	Literature and Civilization of the Jewish People
HIST	121	Women in History
HIST	207W	Science and Social Issues In the Modern World
HIST	237	American Indian History
HIST 278/PRLS	220	History of Latinos/as in the United States
HDFS	201	Diversity Issues in Human Development and Family Studies
HDFS	259	Men and Masculinity: A Social Psychological Perspective
ILCS	158	Italian American Experience in Literature and Film
ILCS	258/W	Cinematic Representations of Italian Americans
INTD	211	Seminar in Urban Problems
LING	103	The Diversity of Languages
NUSC	166	Food, Culture and Society
PHIL	107	Philosophy and Gender
POLS	248	African-American Politics
POLS 249/PRLS	270	Latino Political Behavior
PSYC	270/W	Black Psychology
PSYC	275	Introduction to Multicultural Psychology
PSYC	276	Social Psychology of Multiculturalism
PRLS	210	Contemporary Issues in Latino Studies
SOCI	125/W	Race, Class and Gender
SOCI	236	White Racism
SOCI	245/W	Sociology of Sexualities
WS	104	Feminisms and the Arts
WS	105	Gender in Everyday Life

**Content Area 4 - International**

ANTH	100/W	Other People's Worlds
ANTH	228	Australian Aborigines
ANTH	230	Peoples of the Pacific Islands
ANTH	269	World Religions
CLCS	102	Classics of World Literature II
EEB/NRME	207	African Field Ecology and Renewable Resources Management
ECON	204/W	Economic History of the Middle East
ENGL	218	Literature and Culture of the Third World
ENGL	227/W	World Literature in English
FREN	171	French Cinema
FREN	184	Literatures and Cultures of the Postcolonial Francophone World
FREN	196	Magicians, Witches, Wizards: Parallel Beliefs and Popular Culture in France
FREN	211	Contemporary France
FREN	218	Francophone Studies

FREN	224	Issues in Cultural Studies, the Media, and the Social Sciences
GEOG	160	World Regional Geography
GERM	169	Contemporary Germany in Europe
GERM	171	The German Film
GERM	251	German Culture and Civilization
GERM	258	Germans in Africa, Blacks in German-Speaking Countries. Colonial and Postcolonial Perspective
GERM	281W	German Film and Culture
HIST	106	The Roots of Traditional Asia
HIST	205	The Modern Middle East from 1700 to the Present
ILCS	149	Cinema and Society in Contemporary Italy
ILCS	160	Culture of Fascist Italy
ILCS	260W	Italian Cinema
LING	102	Language and Environment
LING	244W	Language and Culture
MUSI	190	Non-Western Music
MUSI	292W	Introduction to Music in World Culture
PHIL	106	Non-Western and Comparative Philosophy
PLSC	125	Insects, Food and Culture
POLS	121/W	Introduction to Comparative Politics
POLS	125	Introduction to Human Rights
POLS	132/W	Introduction to International Relations
POLS	143	Introduction to Non-Western Politics
SPAN	187	Major Spanish Works in Translation
SPAN	188	Christians, Muslims and Jews in Medieval Spain
SPAN	250	Film in Spain and Latin America
WS	124	Gender in a Global Perspective

**Competencies**

University of Connecticut undergraduates need to demonstrate competency in five fundamental areas – computer technology, information literacy, quantitative skills, second language proficiency and writing. The development of these competencies involves two parts: one establishing entry-level expectations and the second establishing graduation expectations. The entry-level expectations apply to all incoming students. The exit expectations may vary for different major fields of study.

**Computer Technology Competency**

Entering students are expected to have the basic computer technology skills required to begin university study. Students should take online assessments of knowledge and competency and utilize available workshops/online tutorials to make up any gaps. Each major has established expectations for the computer technology competencies of its graduates and built the development of these into the major curriculum. Further details are given under the description of each major elsewhere in this catalog.

**Information Literacy Competency**

Information literacy involves a general understanding of how information is created, disseminated and organized, and an ability to access, evaluate, synthesize and incorporate information into written, oral, or media presentations. Basic information literacy is taught to all freshmen as an integral part of ENGL 110/111, in collaboration with the staff of the University Libraries. Each major program has considered the information literacy competencies required of its graduates and built those expectations into the upper-level research and writing requirements in the major. Further details are given under the description of each major elsewhere in this catalog.

**Quantitative (Q) Competency**

All students must pass two Q courses, which may also satisfy Content Area requirements. One Q course must be from Mathematics or Statistics. Students should discuss with their advisor how best to satisfy these requirements based on their background, prior course preparation and career aspirations. Students may be encouraged to complete MATH 101: Basic Algebra With Applications (a course that does not carry credit toward graduation) prior to enrolling in their first Q course. In some cases, advisors may recommend postponing registration in a Q course until after the student has completed a semester of course work at the University.

## Second Language Competency

A student meets the minimum requirement if admitted to the University with three years of a single foreign language in high school, or the equivalent. When the years of study have been split between high school and earlier grades, the requirement is met if the student has successfully completed the third-year high school level course. With anything less than that, the student must take one year (2 semesters) of college level study in a single language.

## Writing (W) Competency

All students must take either ENGL 110 or 111. Students passing ENGL 250 are considered to have met the ENGL 110 or 111 requirement. Additionally, all students must take two writing-intensive (W) courses, which may also satisfy Content Area requirements. One of these must be at the 200-level and associated with the student's major. Approved courses for each major are listed in their sections of this catalog. (Note: English 110 or 111 is a prerequisite to all writing-intensive courses.)

## Additional Requirements

**Time Limit.** All students wishing to apply toward a degree the credits earned more than eight years before graduation must have permission from the dean of the school or college concerned. The permission, if granted, applies only to the current school or college.

**Applicability of Requirements.** Students graduating from a school or college must meet the requirements as they were at the time the student entered, or as they were at any subsequent time. Candidates who transfer from a school or college and then return must meet the requirements as they were at the time the student returned, or as they were at any subsequent time. Students who withdraw (except those on official leave of absence) or are dismissed from the University and later return must meet the requirements as they were at the time the student returned, or as they were at any subsequent time.

**Exemptions from, and Substitutions for, University Requirements.** Students seeking an exemption from a University requirement, or wishing to substitute another course for the course prescribed, should consult their academic dean. To effect a change, the dean must recommend the change, and the Vice Provost for Undergraduate Education must approve it. Transfer students wanting exemptions or substitutions should request them of their academic dean as they enroll.

## Graduation

### Tentative and Final Plans of Study

Except for students in the schools of Nursing, Pharmacy and Allied Health, all students must consult with their advisors in completing a *tentative* Plan of Study form. The Plan of Study describes how the student intends to satisfy the requirements for the degree. Students should get the form from the dean of their school or college, consult with their advisor and file the completed form with their major department. Students should file the tentative Plan of Study as soon as possible.

Students must submit a *final* Plan of Study form during the first four weeks of the semester in which the student expects to graduate. The major advisor and the department head must sign the form before the Registrar receives it. The signatures indicate that the advisor and department head believe that the program meets degree requirements. The student's program is still subject to audit by the degree auditor to insure the student has met all requirements. The degree auditor will notify the student if a problem is discovered with the final Plan of Study.

**Application for Degrees.** To graduate, candidates must complete a graduation application by the due dates specified by the Office of the Registrar. The application and additional information pertinent to graduation is available through the "Planning to Graduate" web site: <http://vm.uconn.edu/~wwwregis/graduati.html>. This application is essential for graduation. Candidates failing to file the application on time may not: (1) be granted a degree on the date expected even though they fulfilled all other requirements for the degree, (2) have their names printed in the Commencement Program, (3) have their names listed in hometown newspapers, as graduating, (4) receive information about and tickets for the Commencement ceremony.

**Conferring of Degrees.** The Board of Trustees awards degrees only to students in good standing who have met their obligations to the University. Students who do not complete requirements for the degree by one conferral date may qualify for the next conferral date by satisfactorily completing all graduation requirements.

The Board of Trustees confers degrees three times annually: Commencement Day in May and December, and August 24. Candidates meeting the requirements before the conferral date and needing verification may ask for a "Completion Letter" from the Office of the Registrar.

**General Graduation Honors.** Graduating seniors are eligible for cum laude designations on diplomas and transcripts if their complete academic records show at least 54 calculable credits at the University and meet the following criteria:

- cum laude: at least a 3.0 total GPA (grade point average) and a class rank in the 75th percentile or above in the student's school or college.
- magna cum laude: at least a 3.4 total GPA (grade point average) and a class rank in the 85th percentile or above in the student's school or college.
- summa cum laude: at least a 3.7 total GPA (grade point average) and a class rank in the 95th percentile or above in the student's school or college.

General graduation honors for students meeting requirements at the conclusion of the summer sessions or the fall semester will be based on the grade point average cut-off points used for the previous spring semester to establish class rank in each school or college.

**Commencement.** The University has two Commencement Days each year, in May, following the Spring Semester, and in December, following the Fall Semester. Students who are candidates for May or the following August may participate in the May Commencement. Students who are candidates for December and those who will complete their requirements in the following January may participate in the December Commencement.

**Diplomas.** Students do not receive their diplomas at Commencement. The Registrar mails them to graduates by the third month after conferral. Graduates who have not received their diploma by the end of the periods noted above should inform the Office of the Registrar.

**Minors.** A minor is available only to a matriculated student currently pursuing a baccalaureate degree. While not required for graduation, a minor provides an option for the student who wants an academic focus in addition to a major. Completion of a minor requires that a student earn a C (2.0) grade or better in each of the required courses for that minor. The same course may be used to meet both major and minor course requirements unless specifically stated otherwise in a major or minor. A maximum of 3 credits toward the minor may be transfer credits of courses equivalent to University of Connecticut courses. Substitutions are not possible for required courses in a minor. A plan of study for the minor; signed by the department or program head, director, or faculty designee; must be submitted to the Office of the Registrar during the first four weeks of the semester in which the student expects to graduate. The minor is then recorded on the student's final transcript. All available minors are listed in the "Academic Degree Programs" section and described in the "Minors" section of this *Catalog*.

**Additional Degree.** Students may pursue an additional baccalaureate, either wholly or partly, concurrently or after receiving another degree. The student must complete an Additional Degree Petition, which requires the consent signature of the dean of each school or college in which the student will be enrolled. Students may get Additional Degree Petitions from the offices of deans or from the Registrar. A student pursuing two or more degrees concurrently must designate one degree the primary degree.

The student must meet all requirements for each degree. The two degrees require at least 30 degree credits more than the degree with the higher minimum-credit requirement. For example, Engineering degrees require at least 134 credits while Arts and Sciences degrees require at least 120 credits. The Engineering degree has the higher minimum-credit requirement, so the total is 134 + 30, or 164. (If the student pursues a third degree, the two additional degrees require at least 60 degree credits more than the degree with the highest minimum-credit requirement.) At least 30 of the additional credits must be 200-level courses, or above, in the additional degree major or closely related fields and must be completed with a grade point average of at least 2.0.

Some schools and colleges offer double majors. The Additional Degree should not be confused with a double major.

## Course Information

**Course Numbers.** Course numbers show the level of the material presented. The numbers and the academic levels follow:

- 01-99 courses in the Ratcliffe Hicks School of Agriculture. Baccalaureate students may not register for these courses.
- 100-199 courses primarily intended for Freshmen and Sophomores.
- 200-299 courses primarily intended for Juniors and Seniors.
- 300 and above courses primarily intended for Graduate students.

Freshmen and Sophomores may enroll in one 200-level course in addition to those 200's foreign language or mathematics courses they may take, provided: (a) their advisor recommends the course and they have the permission of the instructor and their academic dean; (b) the 200-level course does not cause them to postpone required courses.

Students registering for their fourth semester may enroll in 200-level courses not "open to sophomores or higher" provided: (a) they will have at least 54 (62 for Engineering and Pharmacy students) credits by the end of the semester; (b) they have the instructor's consent. Students without the required credits who wish to take 200-level courses not "open to sophomores or higher" must have the consent of the instructor and their academic dean.

Unless their school or college has more stringent requirements, undergraduate seniors with a cumulative grade point average of 2.6 or above may take 300-level courses. Other undergraduates must have the permission of the instructor and the student's academic dean to enroll in a 300-level course.

**Consent Courses.** Many University courses require consent of the instructor for enrollment. The course directory section of this *Catalog* specifies the required signatures.

**Prerequisites and Corequisites.** The term prerequisite implies a progression from less advanced to more advanced study in a field. Students must satisfy the prerequisite(s) before registering for the course, unless exempted by the instructor. Corequisite courses must be taken concurrently. When a course is listed as both a prerequisite and a corequisite, it may be taken prior to or concurrently with the other course.

Prerequisites taken out of sequence within a single department shall not count towards degree credit unless the head of the department offering the course grants an exception. For example, assume that courses A and B are in the same department and A is prerequisite to B. If the instructor permits the student to take B without having taken A, and the student passes B, the student may not take A for credit without permission. The student seeking credit for A must have the permission of the head of the department offering the course. The department head must notify the Registrar in writing.

**Recommended Preparation.** Denotes that the instructor will assume that students know material covered in the course(s) listed. Students who register for a course without the recommended background may experience difficulties and are encouraged to consult with the instructor prior to registration.

**Restricted Credits.** Students should read carefully the course descriptions in the *Catalog* before they register because some of the course credits may not count toward graduation. Some examples of credit-restricted courses are:

- MATH 101
- Only 6 credits from PHIL 101, 102, 103, 104, 105, 106, 107
- Not both STAT 100 and STAT 110

Students who have had three or more years of a foreign language in high school cannot receive credit for the elementary language courses in that same language. However, transfer students who were placed in an elementary language course through a proficiency exam at another institution may contact the Modern and Classical Languages Department Head about permission to receive credit for the elementary language courses.

Course restrictions also apply to independent study courses (see Independent study, special topics, and variable topics courses), repeated courses (see Repeating courses), and prerequisites taken out of sequence (see Prerequisites).

In credit-restricted courses, the earned credits are reduced on the transcript. However, full credit will be used in the determination of full-time status and in the calculation of grade point averages.

**Satisfying Course Requirements by Examination.** A student may, with the permission of their academic dean, meet school or college course requirements by examination. The student earns no credit. The department offering the course gives the examination.

**Earning Course Credits by Examination.** The student should obtain a *Petition for Course Credit by Examination* from the Office of the Registrar, pay the Credit by Examination fee at the Bursar's Office, and take the form to the instructor of the course and the department head for review of the student's academic qualifications and approval to take the exam. The student must then take the form to the student's academic dean for final approval. When all approvals have been obtained, the student must take the form to the academic department to arrange for the examination.

When acceptable candidates apply, departments arrange examinations once a semester, as shown in the University calendar. The course instructor prepares and grades the examination. The student writes the answers unless the material makes an oral or performance examination more appropriate. Examinations in laboratory courses test the student's mastery of laboratory techniques. Students may not elect the Pass/Fail option when taking an examination for course credit. Posted grades are from A to D- with the corresponding grade points, and if the student fails the examination, the Registrar does not record a grade. If the department permits, students may review past examinations.

Students may not take an examination for credit if they previously covered a substantial portion of the material in a high-school or college course for which the University granted credit.

Students may not earn credits by examination for any course they have failed, by examination or otherwise.

Students may not earn credits by examination for English 103, 104, 105, 109, or for 100 level foreign language courses. Schools and Colleges may exclude other courses from course credit by examination.

Students may not earn by examination more than one-fourth of the credits required for the degree.

**Advanced Placement.** Various academic deans have approved Advanced Placement Examinations as a basis for granting advanced standing to students at the time of admission. The department teaching the subject matter covered by the test determines whether the student (1) receives full credit for a specific course, or (2) may use a specific course in meeting prerequisite requirements for more advanced courses or in fulfilling course requirements for graduation, or (3) neither of the preceding alternatives. See Table on Guidelines for Evaluation of CB Advanced Placement Examinations on the following page.

## Registration

All students must register on the dates announced and pay the succeeding semester fee bills as due. Failure to pay by the payment deadlines may result in sanctions, including, but not limited to cancellation of courses and removal from residence halls. Before registering, students must consult their academic advisors.

**Immunization Requirement.** The University Division of Health Services sends health report forms to entering students. Their physicians must sign these forms signifying that the student is free from active tuberculosis and immunized against rubella and measles. Students must complete the forms and return them directly to the University Health Services before registering.

**Placement Testing.** Depending on the student's preparation and course of study, some schools and colleges require entering students to take tests in mathematics, foreign languages and English.

**Full-Time and Part-Time Registration.** Full-time students register for at least 12 credits and continue to carry at least 12 credits through the end of the semester.

Courses with restricted credits (see Credit Restrictions) have all credits counted in computing the Semester Credit Load, but only unrestricted credits count toward the degree. Unresolved marks from a previous semester and/or courses currently being audited are not counted in computing the Semester Credit Load.

Part-time students are those enrolled for fewer than 12 credits. Enrolling for fewer than 12 credits requires the written approval of the student's academic dean. Part-time students must have the permission of the Dean of Students to participate in any extra-curricular activity involving intercollegiate competition. Students considering taking fewer than 12 credits should consult their advisor and read carefully the rules governing scholastic probation and dismissal, financial aid and housing. They also should ask if their part-time status will affect their social security, their insurance and related matters.

### Guidelines for Evaluation of CB Advanced Placement Examinations

AP Exam	Score	UConn Course Equivalent Granted	Credits Granted
Art History	4, 5	ARTH 137 and 138	6
Biology	4, 5	BIOL 107 and 108	8
Chemistry	4, 5	CHEM 127Q and 128Q	8
Computer Science	4, 5	CSE 123C	2
Economics			
Macroeconomics	4, 5	ECON 111	3
Microeconomics	4, 5	ECON 112	3
English (Either English/Comp. or English Lit./Comp.)	4, 5	ENGL 110	4
Environmental Science	4, 5	NRME 100	3
French Language	4, 5	FREN 267	3
French Literature	4, 5	French Literature 200 level	3
Human Geography	4, 5	GEOG 104	3
German Language	3	Placement into 200's level course	No credit
	4, 5	GERM 233 and 234	6
European History	4, 5	HIST 101	3
United States History	4, 5	HIST 132	3
World History	4, 5	HIST 108	3
Latin	4, 5	CAMS 200 level	6
Math AB	4, 5	MATH 115Q	4
Math BC	3	MATH 115Q	4
Math BC	4, 5	MATH 115Q and 116Q	8
Music	3	Music Theory 100 level	3
	4, 5	Music Theory 100 level	6
Physics B*	4, 5	PHYS 121Q and 122Q	8
Physics C Elec&Magnet*	4, 5	PHYS 152Q	4
Physics C Mechanics*	4, 5	PHYS 151Q	4
Psychology	4, 5	PSYC 132 and 133	6
Spanish Language	4, 5	SPAN 278	3
Spanish Literature	4, 5	Spanish Literature 200 level	3
Statistics	4, 5	Statistics Q 100 level	3

\* Students receiving a 4 in Physics B or Physics C must consult with a designated department member to determine if credit will be allowed.

**Adding or Dropping Courses.** Registration information can be found on the website of the Office of the Registrar at <http://www.registrar.uconn.edu>. Students must consult with their academic advisor prior to adding or dropping courses.

A student may add and drop courses from the time that registration opens through the second week of the semester without special permission. Courses dropped during this period are not recorded on the student's record.

During the third and fourth weeks of the semester, a student may add courses through the Office of the Registrar with consent of the student's course instructor, advisor, and the head of the department offering the course. After the fourth week of the semester, the permission of the student's dean is also required.

If a student drops a course after the second week of the semester, a "W" for withdrawal is recorded on the transcript. From the third through the ninth week of the semester, a student must obtain the advisor's signature to drop one course. To drop more than one course during that period, a student must obtain both the advisor's and the dean's signature.

To drop a course after the ninth week, the student needs the advisor's recommendation and the permission of the dean of his or her school or college. The dean only grants permission to drop a course after the ninth week for extenuating circumstances beyond the student's control. Exceptions are not made for the student's poor academic performance.

**Section Changes.** Section changes require the same authorization as other add/drop transactions.

#### Undergraduate Schedule Revision Regulations - Adding Classes

Semester Period	Add
First and second weeks of classes	Registration
Third and fourth weeks of classes	Advisor, Instructor, and Department Head offering course
After the fourth week	All of the above and the Dean

#### Undergraduate Schedule Revision Regulations - Dropping Classes

Semester Period	Single Drop	Two or More Drops
First and second weeks of classes	* Registration with NO "W" grade	* Registration with NO "W" grade
Third through ninth weeks of classes	Advisor with "W" grade	Advisor and Dean with "W" grade
After the ninth week	DEAN Exceptions made only for extenuating circumstances	

#### \*Students should be aware of the rules of their individual schools and colleges for using the Registration System.

When a student drops a course during the first two weeks of classes, the Registrar does not place the course on the student's record. When a student drops a course after the second week, the Registrar places the course on the student's record with a "W" (for withdrawal). After the second week of classes, adjustments to a student's schedule must be filed with the Registrar.

To drop more than one course during the third through the ninth week, simultaneously or cumulatively, requires the dean's signature as well as the advisor's. No student is permitted to drop a course after the ninth week of classes unless the dean makes an exception. Exceptions are made only for extenuating circumstances beyond the student's control.

#### Maximum Number of Credits Students May Take Per Semester.

To register for more than the maximum credits listed below, the student must obtain permission from the student's advisor and academic dean.

Engineering, Fine Arts, and Pharmacy	19	21 If 5th semester or above and earned 2.6 SGPA or above the previous semester
All other schools and colleges	17	18 If earned 2.6 SGPA or above the previous semester or taking National Defense courses
For a six-week Summer Session, the maximum is 8 credits.		

**Consent courses.** For consent courses, students must get the required consent(s) before adding the course. (See course descriptions)

**Failure to Register.** Students must enroll in a course to attend the class. Instructors with unenrolled students in a class should tell the students they should add the course to attend, then notify the Registrar. Unenrolled students will earn no credit for courses or parts of courses completed. Students who have paid their fees may register late with the permission of the student's advisor, instructors, department heads of the departments offering the courses and the student's academic dean.

**Improper Registration.** Students who discover they are not eligible for a course in which they have enrolled, should consult their advisor and drop the course as soon as possible. Upon recommendation of an advisor, instructor, department head or dean, the Registrar may remove students from courses for which students are not eligible to enroll.

## Grades, Grade Points, Credits, and Skills

Explanation	Final Grades	Grade Points	Course Credit	Skill
<b>Excellent</b>	A	4.0	yes	yes
	A-	3.7	yes	yes
<b>Very Good</b>	B+	3.3	yes	yes
<b>Good</b>	B	3.0	yes	yes
	B-	2.7	yes	yes
	C+	2.3	yes	yes
<b>Average</b>	C	2.0	yes	yes
<b>Fair</b>	C-	1.7	yes	yes
<b>Poor</b>	D+	1.3	yes	yes
	D	1.0	yes	yes
<b>Merely Passing</b>	D-	0.7	yes	yes
<b>Failure</b>	F	0	no	no
<b>Pass/Fail Pass</b>	P@	na	yes	no
<b>Pass/Fail Failure</b>	F@	na	no	no
<b>Satisfactory</b>	S	na	yes	no
<b>Unsatisfactory</b>	U	na	no	no
<b>Audit</b>	Aud	na	no	no
<b>Withdrawal</b>	W	na	no	no
<b>Continuing Registration</b>	na	na	na	na
<b>Undergraduate Marks:</b> Relation of marks, points, course credits, and fulfillment of skill requirement.				

## Grading

**Grade Point Formulas.** Grade points for courses graded A-F are the product of the course credits and the points per credit for the grade earned. For example, given a B- for a 3-credit course, points earned for the course are 8.1 (2.7 x 3). For any period, the total grade points for the courses graded A-F divided by the total credits give the grade point average. The term GPA includes all courses graded A-F in a semester or summer session. The cumulative GPA averages all courses graded A-F.

If a student repeats a course that may not be repeated for credit, the Registrar records the grades for both attempts. If the repeat occurred prior to Summer Session 2002, both attempts are included in the GPA calculations. If the repeat occurs after Spring 2002, only the second attempt is included in the GPA calculations although both grades appear on the transcript. The student should note that when a lower grade is earned on the second attempt, that lower grade is the one that is used in the calculations.

Students withdrawing from a full-year course at the close of the first semester will, if they have passed the first part of the course, receive credit for the work of the first semester, unless the course description states otherwise.

**Temporary Marks of I and X.** An I or X means the student has not earned course credit at the end of the semester and may be subject to scholastic probation or dismissal.

**I (incomplete):** The instructor reports an I if the completed work is passing and the instructor decides that, due to unusual circumstances, the student cannot complete the course assignments. If the student completes the work by the end of the third week of the next, registered semester, the instructor will send the Registrar a grade for the course. Otherwise, the Registrar will convert the I to I F. Effective with spring 2004 classes, upon successful completion of a course, the I on the academic record is replaced by the permanent letter grade. If the instructor does not submit a grade the Registrar will change the grade to IF or I U.

**X (absent from the final examination):** The instructor reports an X only when a student missed the final examination and when passing it with a high mark could have given the student a passing grade for the course. If the student would have failed the course regardless of the grade on the final examination, the student will receive an F. If the instructor reports an X and the Dean of Students Office

**Auditing Courses Without Credit.** Students wanting to have the fact that they were exposed to the material in a course recorded on their academic record, but not receive either credit or a grade, may choose to audit a course. The student may participate in the course as the instructor permits. In place of a grade, the record will show AUD.

All students planning to audit a course must get an Audit Card from the Registrar, complete it, and file it with the Registrar. To complete the card, they must consult their advisor and get the instructor's consent. Students changing a course from credit to audit after the second week of classes receive both W (for Withdrawal) and AUD marks on their academic records.

Part-time students must pay the same fee to audit a course as they would pay if they took the course for credit.

**Repeating Courses.** Any student who is regularly registered for courses and who satisfies the requirements shall receive credit except that no student shall receive credit for the same course twice, unless it is specifically so stated as in a variable content course. Courses with the same number that cover the same course content cannot be counted more than once for credit. The parenthetical phrases (Formerly offered as...) and (Also offered as...) that follow a course title as a cross reference indicate that a student may not take both the course and the cross-referenced course. A student is regularly registered for a course only if he or she has conformed to all university or college regulations or requirements applying to registration for the course.

A student may repeat a course previously taken one time without seeking permission in order to earn a higher grade. The student may take the course a third time with the permission of the dean of the school or college in which the student is enrolled and the instructor of the course. Under no circumstances may a student take a course more than three times.

When a student repeats a course, credit shall be allowed only once. Furthermore, in the computation of the grade point average, the registered credit and grade points for the most recent taking of the course shall be included in the GPA calculation and the registered credit and grade for the prior taking of the course shall remain on the transcript, but shall be removed from the GPA calculation.

The student should note that repeating a course that was previously passed can have negative consequences. For example, if a student fails a class previously passed, the student would lose credit for the first, passed, attempt and not earn credit for the second, failed, attempt. Repeating a previously passed course may also have an effect on financial aid. Students considering repeating previously passed courses should consult their advisors and Student Financial Aid Services staff.

When a student repeats a course after receiving a degree, the student's transcript will indicate a grade, but no registered credit, for the repeated course. The grade and registered credit recorded for the course prior to receipt of the degree shall continue to be included in the GPA and credit calculations.

A student must have department head permission to repeat a course that is listed as a prerequisite or corequisite for any course that the student has passed. For example, a student who received a D in Chemistry 127Q and subsequently passed Chemistry 128Q may not retake Chemistry 127Q without permission.

**Independent Study, Special Topics and Variable Topics Courses.** Students wishing to study a subject independently, for credit, must find an instructor to supervise the project. The instructor and the student then agree on the number of credits the student may earn. The student must complete an Independent Study Authorization Form, have it signed and deliver it to the Registrar. Without special permission, students may not register for or earn toward the degree more than six credits each semester in any one or combination of independent study, special topics, and variable topics courses. To increase this limit, students must consult with their advisor and get the permission of their academic dean.

**Registration in Courses Labeled "Credits and Hours by Arrangement".** The student and the instructor agree on the number of credits the student expects to earn and the student enters the number of credits when registering. If the number of credits a student expects to earn changes during the semester, the instructor must report the change to the Office of the Registrar as soon as possible, by memo, class list or grade sheet.

**Denial of Space for Non-Attendance.** Instructors may deny an enrolled student a place in a classroom when the student attends no class nor laboratory during the first two weeks of the semester. When the instructor denies a student a place in the classroom, the student is still enrolled in the course. Students who continue to absent themselves from class without dropping or withdrawing from the course risk failing the course.

excuses the absence, the instructor will give the student another opportunity to take the examination. The absence must be due to sickness or other unavoidable causes. The instructor must give the examination before the end of the third week of the next, registered semester. If by the end of the third week of the next, registered semester the instructor does not send a grade to the Registrar, the Registrar will change the X to XF or XU.

In exceptional instances, after consulting the instructor, the Dean of Students may extend the time for completing courses marked I or X.

**Other Temporary Marks.** The letters N, and Y are temporary marks posted on a student's academic record when the instructor has not reported a final grade.

- N: recorded when no grade is reported for a student who has been registered in a course section; usually indicates a registration problem.
- Y: recorded when course does not end at conclusion of semester or summer session. This mark may be assigned only to courses the Senate Curricula and Courses Committee specifically approves. It is not intended as an alternative to the I or X.

N, X, and Y temporary marks are replaced on the academic record by the actual grade when submitted by the instructor. An N mark which remains unresolved will become NF and be computed as an F at the end of the third week of the next semester of registration. If no grade is submitted for a mark of X, the mark will automatically revert to a grade of F or U and will be shown as XF or XU.

Temporary marks I, X, N, Y do not prevent the calculation of either the semester or the cumulative grade point average.

Temporary marks I, X, and N do not represent earned credit. A student placed on probation with unresolved grades will be relieved of probation status if satisfactory completion of the work places his or her academic performance above the probation standards. See section on Scholastic Standards.

**S and U.** In a few courses, with the permission of the Senate Committee, Scholastic Standards, the instructor grades everyone in the course either S (satisfactory) or U (unsatisfactory). As these grades have no grade points they do not affect grade-point averages. Courses graded S/U may not be used to satisfy the General Education Requirements.

**Pass/Fail Option.** The University Senate, the schools, the colleges and some programs have restricted the credits placed on Pass/Fail in various ways. Thus students planning to place a course on Pass/Fail should consider the consequences carefully. The advantage to the student is that the grade for a course placed on Pass/Fail does not affect their grade point average. However, they should discuss with their advisor the immediate, the long-term, the direct, and the indirect effects.

Students who have earned at least 24 credits and are not on scholastic probation may place three courses, for no more than 12 credits, on Pass/Fail. Students may not place more than one course each semester on Pass/Fail, nor more than one during the summer, regardless of the number of summer sessions attended.

Students place courses on Pass/Fail, or remove them from Pass/Fail, at the Office of the Registrar. The examining, grading and reporting do not differ from that of other students. The Registrar enters P@ if the instructor submits a passing grade and F@ if the student fails. Students must place courses on Pass/Fail during the first two weeks of the semester or the first week of the summer session. If a student, having placed a course on Pass/Fail, decides to remove it from Pass/Fail, the student must do so by the ninth week of the semester or the fourth week of summer session.

**Restrictions on Pass/Fail Courses.** Courses placed on Pass/Fail do not satisfy the General Education Requirement, the major or related requirements, the skill requirements or any school or college course requirement. Pass/Fail credits may not be acceptable when a student changes majors or schools within the University. Pass/Fail credits may not be transferable to another institution.

Non-degree students must have the approval of the Dean of the College of Continuing Studies to place a course on Pass/Fail. The Dean grants permission only in extenuating circumstances.

Students working on a degree at another institution need written approval from their dean, or other official, at the other institution to place a course on Pass/Fail.

The Registrar does not place a student on the Dean's List if the instructor's grade for a Pass/Fail course is less than C. Note that at least 12 credits must contribute to the semester grade point average placing a student on the Dean's List. As the Pass/Fail marks have no grade points, the instructor's grade does not contribute to the grade point averages. Note also that at least 54 credits must

contribute to the grade point average for students to graduate cum laude or higher.

**Restriction by School or College.** Listed below are the Pass/Fail supplementary restrictions imposed by each school and college.

1. In the School of Allied Health Professions, courses taken on Pass/Fail cannot be used to fulfill specified course requirements.
2. In the School of Business, students may not elect the Pass/Fail option for any course used to meet the general education distribution requirements, the course requirements for a major, or any course taken within any of the departments of the School.
3. In the School of Education, students may not elect the Pass/Fail option to fulfill School of Education graduation requirements, University distribution requirements, courses offered in the School of Education which are required for certification as a teacher, major area course work within the School of Education, nor for the 24-36 credits of major course work, as required by specific programs.
4. In the School of Engineering, no course taken on Pass/Fail may be counted for credit toward graduation or be used to meet any course requirement.
5. In the School of Family Studies, courses in the major field and related field cannot be taken on Pass/Fail. No 100-level courses in Family Studies, required as prerequisites to a major, may be taken on Pass/Fail.
6. In the School of Fine Arts, courses taken on Pass/Fail cannot be used to fulfill the English requirement, the distribution requirements or any course requirement in the student's major department or related field(s).
7. In the College of Liberal Arts and Sciences, courses taken on Pass/Fail cannot be used to fulfill General Education requirements, the major requirements, the related requirements, or the minor requirements.
8. In the School of Pharmacy, no specifically required courses (all courses for which no alternate choice is given in the curricular listings) can be taken on Pass/Fail.
9. In the Ratcliffe Hicks School of Agriculture students may only place one course on the Pass/Fail option.

**Class Attendance.** The instructor describes the computation of the grades and the relation between grades and attendance at the beginning of the semester. Where grades depend on classroom participation, absences may affect the student's grade. However, if a student were absent and the instructor reduced the grade, the reduction would be due to lack of class participation, not the student's absence. Except for final examinations, instructors have final authority in permitting students to submit assignments late or make up examinations.

**Final Examinations.** Without special permission from the dean, the instructors of Undergraduate courses must give a written examination at the end of the semester. Independent study courses, seminars, practicums, laboratory and similar courses do not require final examinations if the instructor had approval from the dean before the semester began. Instructors may give seniors oral final examinations. Instructors of courses numbered 300 and above give written final examinations at their discretion.

Instructors determine the weight assigned to the final examination in computing the final grade.

**Final Examinations for Courses Given at Non-standard Times.** In undergraduate courses scheduled by arrangement or at non-standard times, final examinations must be given during the same scheduled week as courses scheduled at standard times. Instructors of graduate courses scheduled by arrangement may schedule the final examination during the final examination period, provided (1) space is available, (2) no student will have a conflict and (3) no student has more than two examinations in one day.

**Absences from Final Examinations.** If, due to extenuating circumstances, a student cannot take a final examination as announced in the Final Examination Schedule, the student must ask permission from the Dean of Students Office to reschedule the examination. When the student has permission to reschedule, the instructor will schedule it at a time agreeable to both. A student whose absence from a final examination is not excused in this way shall receive no credit for this examination. A student whose absence is excused by the Dean of Students shall have an opportunity to take an examination without penalty. (See X under Grading System.)

**Rescheduling Final Examinations.** Students should check their final examination schedule to see if they have either: a) four examinations in two consecutive calendar days, b) three examinations in one calendar day, or c) three examinations in consecutive time-blocks spanning parts of two consecutive days. If any of the above apply, they may request the Dean of Students Office to rearrange their schedule. The Dean of Students Office will select one of the examinations for rescheduling and notify the instructor, usually with a letter given to the student.

**Grade Reports.** Instructors of 100-level courses notify the Registrar by the end of the sixth week of the semester of students who appear to be in danger of earning D, F, U or N grades. The Registrar alerts the students, their advisors, and others, such as the First Year Programs Office, as appropriate, via the University's e-mail system. These reports are not part of the permanent record. They are designed to be of diagnostic aid to the student. If a student is doing unsatisfactory work, the full responsibility for improvement is left to the student. The student is strongly advised, however, to confer with his or her advisor, with the instructors concerned, and with others qualified to assist him or her in improving his or her standing in the University.

At the end of each semester, students may view their grades on the Student Administration System at <https://student.studentadmin.uconn.edu>.

**Changes of Course Grades.** Grades are part of the student's permanent record. Therefore they are not changed for reasons unrelated to course requirements or quality of work. An instructor may neither accept additional work nor give additional examinations once the grade in the course has been submitted. Nevertheless, there can be situations in which course grades may and ought to be changed. These comprise computational errors, clerical errors, and the discovery of overlooked components in a student's body of work. In cases when the instructor of record concludes that a course grade ought to be changed, he or she determines a corrected grade and initiates the grade change process. The grade change must be approved by the head of the department offering the course (in departmentalized schools or colleges) and the dean of the school or college in which the course is taught in order to monitor grade changes and ensure that they are based only on the considerations mentioned above. If a grade change is approved, the dean will notify the instructor, student, and registrar in writing.

**Appeals of Assigned Course Grades.** A student who believes that an error in grading has occurred and wishes to request a review by the instructor of record must do so within six months of the course grade having been posted. If the instructor of record cannot be contacted, the student should contact the Department Head. If the instructor agrees that a change is justified, the instructor will initiate the grade change according to the procedure described above. Individual schools and colleges may have more stringent requirements.

If a student requests a review of a course grade and the instructor believes that the original grade is correct, the student may appeal the decision to the head of the department in which the course is taught within 30 days. The department head will seek input from the instructor and the student. If this process results in agreement by the instructor that a grade change is justified, the instructor will initiate the grade change. If the instructor and the department head agree that a grade change is not justified, the department head shall notify the student in writing with a copy to the instructor.

If the student is dissatisfied with the appeal decision, the student may request, within 10 days, through the dean of the school or college in which the course is taught, a review by the Faculty Grade Change Review Panel. If the department head thinks that a grade change is justified but the instructor does not agree, the department head shall request, through the dean of the school or college in which the course is taught, a review by a Faculty Grade Change Review Panel.

The Faculty Grade Change Review Panel is composed of three full-time faculty members appointed by the dean of the school or college in which the course is taught. The panel convenes a hearing within 10 working days of notification of a case. Both the appealing student and the course instructor should be present at the hearing. The student is afforded an opportunity to state the grounds on which he or she is appealing the grade. The instructor is afforded the opportunity to document the basis on which the grade was awarded. Both parties may present supporting evidence and/or request testimony of others. The panel may also request input from the department head. The Review panel will send a written report of the decision to the instructor, the student, the department head, and the dean of the school or college offering the course. If the panel recommends a grade change, it sends the Registrar a change of grade request signed by all the members of the Review Panel. The decision of the Faculty Review Panel shall be considered final.

Traditional	Semester Standing	Earned Credits
Freshman	1	0 - 11
	2	12 - 23
Sophomore	3	24 - 39
	4	40 - 53
Junior	5	54 - 69
	6	70 - 85
Senior	7	86 - 99
	8	100+
	9	117 - 133 (Pharmacy)
	10	134+ (Pharmacy)

## Scholastic Standards

**Undergraduate Earned Credit Semester Standing.** The University of Connecticut charts a student's educational progress by semester standing based on earned credits rather than the traditional designations of freshman, sophomore, junior, senior. However, semester standing may be related to these traditional terms as indicated below.

Standing is based on earned credits, not on numbers of semesters attended. Courses in progress are not counted. Standing is advanced after minimum credits indicated below have been earned.

**The Dean's List.** At the end of each semester the Dean of each school and college names to the Dean's List those students who (1) were registered for at least 12 credits calculable for grade points, (2) received no grade below C, including the actual letter grade awarded in any course under the Pass/Fail option, (3) earned at least 3.0 times as many grade points as the number of calculable credits recorded by the Registrar, and (4) were in at least the upper quartile of their school or college.

Undergraduate students whose disabilities warrant the adjustment of carrying fewer than a full-time course load per semester can be determined eligible for Dean's List status. The Office for Students with Disabilities will notify the Registrar each semester regarding students who are eligible.

**Scholastic Probation.** Scholastic probation is an identification of students whose scholastic performance is below University standards. The student and the student's counselor are informed that a marked academic improvement in future semesters is necessary to obtain the minimum scholastic standards.

Students are on scholastic probation for the next semester in which they are enrolled if their academic performance is such that they are included in any of the following conditions:

1. Students who have earned 0-11 credits (considered to be first semester standing) and who have earned less than a 1.8 semester grade point average.
2. Students who have earned 12-23 credits (considered to be second semester standing) and who have earned less than a 1.8 semester grade point average.
3. Students who have earned 24 credits or more (considered to be third semester or higher) and who have earned less than a 2.0 semester grade point average or cumulative grade point average.

The end of the semester is defined as the day when semester grades must be submitted to the Registrar. This must occur no later than seventy-two hours after the final examination period ends.

Incomplete and Absent grades (I, X, and N) do not represent earned credit. A student placed on probation with unresolved grades will be relieved of probation status if satisfactory completion of the work places his or her academic performance above the probation standards.

Any student placed on academic probation because of a cumulative grade point average less than 2.0 shall be removed from probation when the cumulative grade point average reaches 2.0 or above.

Warning letters will be sent to students in good standing who have completed their first or second semester with less than a 2.0 semester grade point average.

**Dismissal.** A student who fails to meet these minimum scholastic standards for two consecutively registered semesters is subject to dismissal. However, no student with at least a 2.3 semester grade point average after completing all courses for which he or she is registered at the end of a semester shall be subject to dismissal; the student will be continued on scholastic probation if such status is warranted.

Students who are subject to dismissal but who, for extraordinary reasons, are permitted to continue may be subjected by the Office for Undergraduate Education to other conditions for their continuance.

When a student is dismissed from the University for scholastic reasons only, any certificate or transcript issued must contain the statement "Dismissed for scholastic deficiency but otherwise entitled to honorable dismissal."

Dismissal involves non-residence on the University campus and loss of status as a candidate for a degree effective immediately upon dismissal.

A student who has been dismissed from the University for academic reasons may not register for courses at the University as a non-degree student without the approval of the Dean of Continuing Studies, who will inform the dean of the student's previous school or college about the decision made.

Students who have been dismissed may, during a later semester, request an evaluation for readmission to the University by applying to the Dean of the school or college into which entry is sought. Readmission will be considered favorably only when the evaluation indicates a strong probability for academic success. In their first regular semester after readmission, dismissed students will be on scholastic probation and may be subjected by the Office for Undergraduate Education to other conditions for their continuance. Students who have left the University for a reason other than academic dismissal are readmitted under the same scholastic standing status as achieved at the time of separation from the University.

**Supplementary Scholastic Standards.** In addition to the minimum scholastic standards described above and applicable to all University students several of the schools have supplementary requirements as follows:

1. The School of Allied Health requires a cumulative grade point average of not less than 2.2 in order to gain admission to the professional program. Thereafter, students admitted to the professional programs must maintain the following standards of scholastic achievement to continue in the School. Students who fail to maintain the minimum grade point average or minimum course standard in any of these areas are subject to dismissal from the School of Allied Health. Students must maintain a minimum semester grade point average of a 2.2. Students must maintain a minimum cumulative grade point average of a 2.2. Students must maintain a minimum *major* grade point average of a 2.2.

The *Cytotechnology Major GPA* includes all courses offered with the following departmental designations: Allied Health; Cytotechnology; Medical Laboratory Sciences; and Medical Technology.

The *Diagnostic Genetic Sciences Major GPA* includes all courses offered with the following departmental designations: Allied Health; Diagnostic Genetic Sciences; Medical Laboratory Sciences; and the following Molecular and Cell Biology courses MCB 200, MCB 210 and MCB 229.

The *Dietetics Major GPA* includes all courses offered with the following departmental designations: Allied Health; Dietetics; and the following Nutritional Sciences courses: NUSC 200, NUSC 233, NUSC 235 and NUSC 212.

The *Individualized Major GPA* includes the 36 credits of 200 level course work identified on the final plan of study.

The *Medical Technology Major GPA* includes all courses offered with the following departmental designations: Allied Health; Medical Technology; and Medical Laboratory Sciences.

The *Physical Therapy Major GPA* includes all courses offered with the following departmental designations: Allied Health and Physical Therapy.

Students must earn a "C" or better in all courses in the School of Allied Health. No student may take a course in the School of Allied Health for which another course in the School is a prerequisite unless that student has earned a grade of "C" or better in that prerequisite course. No course in the School of Allied Health may be repeated more than once (for a total of two times).

2. Students admitted to the School of Business must earn a 2.4 grade point average by the end of the semester in which they earn a minimum of 24 calculable credits of graded coursework at the University of Connecticut and a 2.55 by the end of the following fulltime equivalent semester to be guaranteed continuation in the School. Students must also earn a minimum of a 2.7 grade point average in all freshman-sophomore courses in order to be guaranteed

continuation to the junior year in the School of Business. Normally the 2.7 grade point average review will take place at the end of a student's fourth semester/when a student has completed 60 credits. Students who have not maintained an average of 15 credits per semester may be reviewed after earning 54 credits, just prior to when they are eligible to take 200 level courses. Additionally, students must show substantial progress toward meeting the freshman-sophomore course requirements, especially those courses that are requisites for the 200 level business courses. All course grades, including those of repeated courses, are considered in the above grade point average calculations. Students accepted to the School of Business must maintain a minimum grade point average of at least 2.0 in their semester grade point average, their cumulative grade point average and in all calculable credits, including any repeated courses, in the School of Business courses for which they have been registered. Students who fail to maintain the minimum grade point average in any of these areas are subject to dismissal from the School of Business. Students conditionally admitted to the School on the basis of successful completion of courses for which they have indicated they were registered must pass all those courses by the end of that semester and meet the 2.0 grade point average for the semester, cumulative, and business courses or be subject to having their acceptance rescinded.

3. The School of Engineering requires a cumulative grade point average of at least 2.0 in all courses in Mathematics, Physics, Chemistry and Engineering applicable toward the degree in order for a student to be admitted to the junior year in his/her selected major.
4. Fine Arts students (with the exception of Art History and Theatre Studies majors) must enroll in a minimum of six credits in major department courses (Art and Art History, Dramatic Arts, or Music) each semester of full-time study unless an exception is granted by the associate dean of the school. Students who fail to comply with the minimum credit requirement are subject to dismissal from the school.
5. In the following courses: BIOL 107, CHEM 122, MCB 200, MCB 218, PNB 264, PNB 265, MATH 102, 103, or 107, STAT 110QC or 100QC, NURS 110, 111, 112, 200, 201, 221 a student in the School of Nursing must have a grade of C or better. Students admitted to the School of Nursing must have a minimum GPA of 2.3 at the end of the semester in which they have completed 26 calculable credits of graded coursework at the University of Connecticut. In order to progress in the 200-level nursing courses, students must complete all prerequisite courses with a grade of C or better. In order to progress, a cumulative GPA of 2.5 is required prior to enrollment in NURS 221, 212, 218, or 219. Students lacking a 2.5 total grade point average at this point in the program will be dismissed from the School of Nursing. All freshman-sophomore courses required for entry into the junior year must be completed by the end of the spring semester preceding the junior year. Students must earn a C (2.0) or better in all nursing courses (those with NURS designation) in order to earn credit toward graduation. No student may take a course in the School of Nursing for which another course is a prerequisite unless the student has earned a grade of C (2.0) or better in the prerequisite course. No nursing course may be repeated more than once (for a total of two times). Students may be dismissed if there is more than one semester in which they earn a semester grade point average below 2.0 in required nursing courses. A cumulative grade point average of 2.0 or above in all required nursing courses is required for graduation.
6. Admission to the School of Pharmacy professional program is competitive, with strong emphasis on the cumulative grade point average in BIOL 107, MCB 203 and 229; CHEM 127, 128, 243 and 244; MATH 115, and PHYS 121, or their equivalent, with no grade less than C. Thereafter, students are subject to dismissal if there is more than one semester in which they earn a semester grade point average below 2.0 in required Pharmacy courses. A cumulative grade point average of 2.0 or above in all required Pharmacy courses is required to enroll in clinical clerkships/rotations; a cumulative grade point average of 2.0 or above in all Pharmacy/University courses is required for graduation.

7. Students in the Ratcliffe Hicks School of Agriculture are eligible for dismissal if their first semester grade point average is less than 1.2.

**Cancellation and Withdrawal.** Students may voluntarily leave the University through one of two possible actions - cancellation of registration or withdrawal. Both actions are finalized in the Dean of Students Office. A personal interview with an Assistant to the Dean of Students, in the Dean of Students Office, would be appropriate for any student considering voluntary separation. The interview may help the student realize alternatives and/or options which would allow the student to continue at the University. If a personal interview is not desired, or not possible, written notice must be given to the Dean of Students Office. No student is considered officially separated and no refunds of fees or deposits can be made unless the student has contacted (interview or letter) the Dean of Students Office.

**Cancellation.** Students presently enrolled may cancel their registration for the subsequent semester, while planning to complete the current one. Students may also cancel their registration during the summer and midyear vacations if they do not intend to return for the following semester. Cancellations must take place prior to the first day of classes of a semester. The date of cancellation will not appear on the student's official transcript.

**Withdrawal.** To withdraw officially means to voluntarily terminate enrollment during a semester which is in progress. Students may withdraw between the first day of classes and the last day before final examinations officially begin. (See the University Calendar for dates.) Students who officially withdraw will not receive credits, or "F's" or "W's" for courses taken during the semester. Only the date of withdrawal will be entered on the student's official transcript. Students who merely leave the University or stop attending classes, without officially withdrawing, should expect to receive Fail "F" grades in all courses in which they are registered at the close of the semester other than those for which grades have previously been submitted.

No student who withdraws after the end of the sixth week of a semester will be permitted to register for a subsequent semester without the permission of the Dean of Students. It is understood that when such permission is sought the Dean will ascertain the standing of the student at the time when he or she withdrew. For purposes of application for readmission such students shall be treated as a dismissed student if his or her standing at the time of withdrawal is such that if it were continued to the end of the semester he or she would then be subject to dismissal.

A student in good standing who leaves the University at the end of a semester and is out of residence for one or more semesters may re-enter at the beginning of any later semester upon application to the Dean of Students. The attention of such students is called to the fact that special permission is needed to count courses taken more than eight years before graduation.

All students withdrawing from the University for any reason must complete the proper forms through the Dean of Students Office. If the withdrawing student lives on campus s/he must also complete the proper forms through the Residential Life Office.

**Leave of Absence.** A leave of absence is a special status assigned to students who have been granted permission by the Dean of Students Office to interrupt their studies and resume them in a subsequent semester specified by mutual agreement. A leave of absence is granted in conjunction with a Voluntary Separation (usually a cancellation). Leaves are not granted for more than three full semesters or to students who wish to interrupt their studies for less than one full semester.

Requests for leaves are considered only after the student has personally consulted a representative of the Dean of Students Office and frequently a representative of the student's school or college. Leaves are granted only to students in good academic standing, who know the specific semester in which they plan to return. Students on academic probation or who have outstanding incomplete work are seldom granted a leave of absence.

**Readmission.** A student seeking readmission to the University must apply to the Dean of Students Office. Applications for readmission are accepted beginning February 15th and ending on July 1st for the fall semester, and beginning September 15th and ending on December 1st for the spring semester. The attention of such students is called to the following University regulations: (1) A student who wishes to apply toward a degree credits earned more than eight years before graduation must obtain permission from the dean of the school or college concerned and the Office for Undergraduate Education; (2) All readmitted students (except those who are on an official leave of absence returning to their previous school or college) must satisfy the academic requirements of the school or college to which readmitted as stated in the catalog effective at the time of readmission, unless a subsequent catalog is elected.

#### **Disciplinary Suspension or Expulsion**

Disciplinary suspension or expulsion may be incurred as a result of unsatisfactory conduct. Students who are suspended or expelled are not entitled to any refund of University fees including room and board fees.

**University Suspension.** Separation from the University for a designated period of time after which the student shall be eligible to return. Conditions for readmission may be specified. A student who is on suspension is prohibited from participating in any University activity or program. The student may not enter University premises or University-related premises without securing prior approval from the Dean of Students. A notation of "Suspension" shall be placed on the student's official transcript until graduation. However, the student may petition the Dean of Students for earlier removal of the notation. The University of Connecticut will not accept credits earned at another institution during a period of suspension.

**University Expulsion.** Permanent separation from the University. A student who has been expelled is prohibited from participating in any University activity or program or from entering University premises or University-related premises. A permanent notation of "Expulsion" shall be placed on the student's transcript.

For complete rules, regulations and procedure consult *Responsibilities of Community Life: The Student Code*.

**Change of School.** Students wishing to change from one school or college to another should consult their advisor and the dean of the school or college the student wishes to enter. Students may get a School Change Petition from the office of a dean or from the Office of the Registrar. The applicant should give the completed Petition to the dean of the school or college the applicant wishes to enter.

Students who transfer out of a school or college may no longer continue under the requirements of that school or college. If they transfer back into that school or college they may no longer continue under earlier requirements. When students change schools their catalog year for the second school is the year of the change, unless the dean of the school to which they transfer makes an exception.

**Change of Major within a School or College.** All students wanting to change majors should consult their academic dean, or for, College of Liberal Arts and Sciences students, the CLAS Academic Services Center.

**Change of Campus.** Students wanting to change from Storrs to a regional campus should contact the Office of the Registrar on the Storrs campus. Regional campus students wanting to change to Storrs or another regional campus should consult their regional campus registrar or office of Student Affairs.

**Transfer Credits for Continuing Students.** Students who wish to take courses elsewhere and apply the credits toward their degrees should consult their advisor, their academic dean and the Transfer Admissions Office beforehand. Otherwise, the credits may not apply toward the student's degree. The student must obtain a Transfer Course Approval form from the Transfer Admissions Office and submit an official transcript of the work as soon as it is completed. Ordinarily, the student must complete the last two semesters at the University of Connecticut. (See Residence Requirement)

Transfer courses must have a grade of "C" (2.0 on 4.0 scale) or above in order to transfer. Grades and grade points do not transfer. If the student earns grades of "P," "CR," or the like, for work completed elsewhere, the student must provide the Transfer Admissions Office with official letter grade equivalents to have the work evaluated.

## Honors Scholar Program

The Honors Scholar Program provides a nationally competitive program for academically superior and highly motivated students. It enriches the academic experience of undergraduates in all majors by offering the challenges of more in-depth study and considerable opportunity for independent projects or research. Participation in the Honors Program further influences the quality and character of a student's education by offering opportunities for involvement in a community designed for individual, social, and cultural development.

During their first two years Honors Scholars may choose from a variety of special Honors sections of courses offered to satisfy UConn's General Education requirements and/or to build strong foundations in the academic discipline. Most also enroll in specially designed Honors First-Year Seminars. The *Sophomore Honors Certificate* is awarded after the second year and upon the fulfillment of Honors credit, activity, and grade point average requirements. During the junior-senior years students emphasize work in the major, with Honors credit for course work generally attained by independent Honors projects associated with 200-level courses (Honors conversions or enhancements), Honors seminars in the major, graduate level course work, and/or independent research. Students who graduate as Honors Scholars receive an Honors notation on the diploma and transcript and an Honors medal to wear during commencement. Honors advisors in a student's major assist with long-range academic planning of studies tailored to individual goals and accomplishments.

An active living-learning environment is fostered through the First-Year Honors Residential Community, the Honors residence hall in South Campus and the student-run Honors Council. Honors Scholars are encouraged to participate in social and community service activities, seminars with visiting scholars, artists and persons in public life, and the annual Frontiers in Undergraduate Research Exhibition.

Qualified entering first-year students at Storrs are admitted to the Honors Scholar Program by invitation only. Candidates are expected to have superior academic ability as demonstrated by a rigorous high school curriculum and excellent scores on the College Board Scholastic Aptitude Test. First-year students are notified of their admission to the Honors Program in their letter of admission to the University. Students admitted to the Honors Program as incoming first-year students are typically awarded merit-based University scholarships.

Current first- and second-year students with excellent academic records may apply for the Honors Scholar Program and are admitted on a space available basis. Rising juniors (fifth year for PharmD students) with excellent records and the nomination of their major programs are also invited to join. Entering transfer students with excellent academic records and, if they are rising juniors, the nomination of their major programs, may also apply for admission.

Honors Scholars are expected to participate fully in Honors Program courses and activities. Academic and participation records are reviewed periodically for compliance with Program policies. Continuation as an Honors Scholar for the junior and senior year is subject to the review and approval of the major department. To graduate as an Honors Scholar, students must earn a cumulative GPA of at least 3.2, complete at least twelve approved 200-level or above Honors credits in their major or related areas, and submit a departmentally approved Honors thesis to the Honors Program Office.

Beyond the minimum University-wide requirements, departments may add further or specific major requirements that must be met in order for students to graduate with the designation of Honors Scholar in their major field. These requirements often involve certain prescribed Honors courses and seminars taken in preparation for writing the Honors thesis. Honors Scholars should inquire of the department or program in which they seek Honors about its particular requirements.

### Stamford Campus Interdisciplinary Honors Program

The *Sophomore Honors Certificate* program is available to eligible first- and second-year students at the Stamford Campus. Students may apply to this program for the second semester of their first year. A version of the junior-senior Honors Scholar Program emphasizing independent research in the student's major and interdisciplinary Honors seminars is also offered.

### University Scholar Program

Each year the University's Honors Program selects up to thirty juniors for admission into the University Scholar Program. This prestigious program allows motivated students to pursue individualized and intellectually challenging programs of study that include an intensive research or creative project and a more robust program of coursework that complements the student's project. Students are usually members of the Program for the last three semesters of undergraduate study. Graduation as a University Scholar is the highest academic honor bestowed on undergraduates by the University of Connecticut.

Invitations are sent to entering undergraduate juniors with strong academic records based on at least 54 calculable credits taken at the University of Connecticut. Students need not receive an invitation to apply to the University Scholar Program. Other interested, high-achieving juniors who expect to have at least three semesters remaining may also apply. Students interested in applying to the Program are encouraged to begin planning no later than the second semester of their sophomore year. Program applicants must submit a "letter of intent," an application form, and appropriate documentation by the published deadlines. Applicants must completely and clearly describe the subject matter, topic, or issue of interest; the proposed University Scholar project, including the methods and resources to be used to complete the project; and the set of courses that would enable him or her to explore his or her interests in depth. In late fall, an Honors Program committee selects recipients for this award according to the creativity, clarity, detail, and thoughtfulness of the applicants' proposed research projects and programs of study.

A committee composed of a major advisor and two additional advisors guides the student through his or her study or project. The scholarly work culminates with a tangible product, such as a completed research paper or work of art. Upon completion of the approved University Scholar project and plan of study and the submission of appropriate forms to the Honors Program Office, students earn the title of University Scholar. Students in the University Scholar Program receive awards in the amount of the General University Fee every remaining semester the student enrolls in his or her undergraduate program. University Scholars are granted priority registration (graduate student status), priority housing, and special library privileges. University Scholars are also relieved from the maximum credit load during any given semester. Participation in the University Scholar Program is noted on students' academic transcripts at entry and for each semester enrolled. Graduation as a University Scholar is recognized at Commencement and on the academic transcript and diploma.

For more information, contact the Honors Program, The University of Connecticut, 419 CUE Building, Storrs, CT 06269; 860-486-4223; or <http://www.honors.uconn>.